



Charging and Remissions Policy
July 2017



CHARGING AND REMISSIONS POLICY

1. The Academy will not charge for education during school hours, including any materials, books, instruments or other equipment. However, students are expected to provide certain individual items themselves – including pens, pencils, rulers etc. The Academy will make a charge for supplying such individual items that will be owned by the student.
2. The Academy will not charge for any education that takes place during school hours or outside of school hours if it is part of the National Curriculum.
3. The Academy will not charge the cost of transport, or if applicable board and lodging, where a trip takes place as an essential requirement of the National Curriculum.
4. Where a trip is not an essential part of the National Curriculum and is optional the Academy reserves the right to charge for both transport, board and lodging and any other associated costs.
5. The Academy has made the decision not to charge for music tuition in order to allow all students to access the provision regardless of personal circumstances.
6. The Academy may charge for the cost of lost, damaged or defaced materials and books.
7. The Academy reserves the right to re-charge costs relating to damage and vandalism.
8. Charges will not exceed the cost of providing the activity or item (excluding the cost of any supply teachers required)
9. Nothing in the policy precludes the Academy from asking for voluntary contributions.
10. Any payments levied in relation to trips will be collected via the Academy parent pay system.