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**THE BULWELL
ACADEMY**
*Creative
Education
Trust*

4 July 2018

Dear Parent/Carer

Visit To Browne Jacobson LLP, 5 July 2018

The vision for the Bulwell Academy is that it is a school where 'everyone achieves'. To ensure the vision is achieved, we seek high standards of teaching and experiences for our students to achieve their very best.

We are working with The National Literacy Trust to ensure our students are ready for the world of work, and our Year 12 students have been offered the opportunity to take part in a short course that creates links with a local business who will endeavour to engage our students and mentor them. Following the first introductory session there will be 4 teacher-led sessions which will cover skill-building activities, such as preparing for interviews, asking and answering questions and delivering effective presentations.

Although the commitment required is short term the impact has been proven to be substantial. We are very pleased to have been paired with Browne Jacobson LLP, a national legal firm with well-established offices in Nottingham.

I am writing to inform you that your child is invited to take part in the course and therefore attend the introductory session this **Thursday 5 July**.

We will leave school at **9:20am and travel by taxi, returning to school for approximately 12:20pm**. During this time, the students will spend their time meeting their mentors and taking part in the launch of the project. It is essential that students comply with the Academy's smart dress code to create the right impression.

This trip is free of charge but in order for your child to attend this trip, please complete and return the attached consent form as soon as possible.

Thank you for your support.

Yours sincerely

A handwritten signature in black ink, appearing to read 'N. Beresford'.

Mrs N. Beresford
Literacy Co-ordinator

REPLY SLIP



Visit To Browne Jacobson LLP, 5 July 2018

STUDENT NAME:

Please tick the relevant boxes below and return **as soon as possible** to

N. Cooper, Business Department

It is important that this form is completed and returned so that we have your consent for your child to attend and to ensure emergency contact details are provided.

I give permission for my child to attend the above event

I give consent for photographs to be taken and used in publicity for The Bulwell Academy.

Emergency Contact Details

| | |
|-------------------------|--|
| Name | |
| Relationship to Student | |
| Contact Number(s) | |

Parent/Carer's Signature.....

Date:.....