

11 November 2016

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Dear Parent / Carer

Year 11 Parents' Evening – Wednesday 30 November, 4pm – 7.15pm

Our Parents' Evening for students in Year 11 is on Wednesday 30 November and we have organised for teaching staff to meet with you between 4.00pm and 7.15pm.

We are keen that all parents attend or are represented and we have extended the event to enable parents who work to meet with us in the early evening.

This evening will give you the opportunity to meet with your child's teachers and discuss how he/she can achieve the best exam grades possible.

Communication between home and school is vital to achieve success in these final months of your child's secondary education. We are very keen for all parents to play an active role in their child's education and if you were unable to attend the Meet the Tutor Evening and cannot make it to the Parents' Evening, we will contact you to arrange a meeting with your child's form tutor to discuss his/her progress.

The summer exam series runs from 1 May through to 30 June and it is essential that your child is revising and in school during this time as any absence means that he/she may miss key assessments or exams which cannot be re-taken.

It will be very helpful if you would return the attached reply slip to your child's form tutor as soon as possible.

We look forward to welcoming you here on 30 November.

Yours sincerely

Claire Stopard

**Miss C Stopard
Vice Principal (Year 11)**

Year 11 Parents Evening – Wednesday 30 November, 4.00pm – 7.15pm

I/We will /will not * be able to attend the Year 11 Parents' Evening on Wednesday 30 November

STUDENT NAME & REGISTRATION GROUP: _____

SIGNED: (parent) PRINT NAME:

If you are unable to attend, please let us know why. This will help us with our plans to support parents

*please delete as appropriate



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