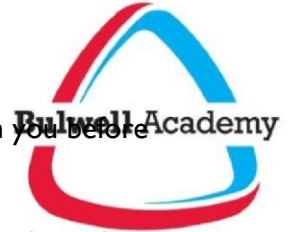


22 November 2016

Dear Parent / Carer

## London Residential, Wednesday 7 and Thursday 8 December, 2016

The London trip is fast approaching and I would like to clarify the final details with you before we travel.



All students will need to be at school on **Wednesday 7 December, 6:50am** ready to depart at 7:00am.

Students will require a packed lunch and drink for the journey down to London. If your child receives free school meals a packed lunch will be provided by the school. We will be taking regular breaks at services on the way for refreshments/toilet but please be aware that refreshments at the services are expensive. We are hoping to provide a small tuck shop on the coach to sell drinks and snacks.

Once in London, your child will be supervised by a specified member of staff who will be responsible for them throughout the day.

### ITINERARY

#### Accompanying staff

Rachel Yarnall, Vice Principal – **LEAD STAFF MEMBER**  
Mrs N Beresford, Learning Leader  
Mr K. Turner, Careers & Progression Manager  
Mr P Waugh, Cover Supervisor

**Accommodation** Quality Hotel, Empire Way, Wembley

**Coach Operator** H Atkinson & Sons  
The coach is a 49 seat executive touring coach with reclining seats, seat belts, WC, DVD player and hot/cold drinks facilities. Drinks may be purchased as required. **Please bring your own choice of DVD for the journey (age appropriate).**

#### Wednesday 7 December 2016

- 0700** Depart for London  
Please bring a packed lunch (unless on free school meals – see above)  
Coach tour of London taking in the sights of Big Ben, Changing of the Guard, Buckingham Palace, St Paul's etc
- 1500** Check into the Quality Hotel and freshen up before going back into London city centre

- 1700 Evening meal at Garfunkel's Restaurant – menus communicated in advance  
Cockspur Street, London.
- 1930 Charlie & the Chocolate Factory  
Drury Lane Theatre, Catherine Street, London WC2B 5JF
- 2230 Coach transfer back to the hotel

### **Thursday 8 December 2016**

- 0800 Breakfast
- 0900 Check out of the hotel and transport to  
1015 London Eye
- 1045 Morning flight on the London Eye  
Afterwards, some free time at Covent Garden
- 1400 Pizza Hut, Covent Garden
- 1500 Coach departs London for Nottingham
- 2000 Approximate arrival time back at the school

***ALL TIMES SHOWN ARE LOCAL AND APPROXIMATE. Please be aware that we may arrive back in Nottingham later than 2000hrs depending on traffic. If this is the case, we will try and contact you en route with an estimated time of arrival back at the Academy.***

### **What to Bring.**

- Waterproof coat or warm coat and umbrella
- Sensible walking shoes
- Pyjamas/nightwear
- Clothes for the theatre
- Spending money, we recommend no more than £25 (which your child is solely responsible for)
- Additional soft drinks, snacks and sweets
- Warm clothing
- Day bag
- Pen
- Toiletries
- They may bring a mobile phone or portable games console but this is the sole responsibility of your child. Staff cannot take any responsibility for loss or damage to personal items.

Please complete the slip herewith regarding the travel home arrangements for your child on Thursday 8 December once we have returned to the academy. If you have any further concerns or queries I will be available on the morning of Friday 2 December to answer any questions.

Yours sincerely



Rachel Yarnall

Vice Principal for Technology, Art and Hair and Beauty & Head of Sixth Form

## LONDON RESIDENTIAL 7 & 8 DECEMBER, 2016

**STUDENT NAME:**

**Please tick as appropriate**

I/We will collect my child from the Academy on **Thursday 8 December**.

My child will make their own way home from the school after the London trip on **Thursday 8 December**.

**My emergency contact numbers for 7 & 8 December are:**

Name	Relationship to Child	Number

Signed.....Parent/Carer Date .....