

Governors' Involvement in the School

All Governors

- Are invited and regularly accept invitations to visit the Academy to observe aspects of the Academy day, particularly prior to each Governing Board Meeting.
- Are invited and regularly accept the opportunity to engage with students and staff at events held at the Academy. An opportunity to talk to students over lunch is arranged on one occasion during the academic year.
- Review, challenge and approve the Academy's Policies, particularly in relation to Child Protection/Safeguarding/e-Safety, Performance Related Pay, Pupil Premium, Behaviour & Discipline, Complaints, and Health & Safety. A Policy review cycle is in place.
- Have access to and influence the School Development Plan & Self Evaluation Form.
- Are provided with detailed performance information including, RAISE online data, Sixth Form PANDA and School Data Dashboard.
- Are kept informed by the Principal, as appropriate, outside the regular Governing Board Meetings, with information relating to examination performance, newly published data reports and any other matters of relevance or interest in relation to their responsibilities.
- Are fully briefed by the Principal at Governing Board Meetings on information relating to examination performance, levels of student progress, "narrowing the gap", Pupil Premium expenditure, safeguarding matters, School Development Plan and the Self Evaluation Form.
- Consider the content of the Management Representation Letter to the Auditors and, if appropriate, approve the signing of this on their behalf.
- Consider and take appropriate action, where necessary, based upon any information detailed in the Audit Findings Report.
- Review the financial management of the Academy including performance against agreed budgets at each Governing Board Meeting.
- Attend Child Protection Training and have up-to-date DBS certification in line with statutory requirements.
- Undertake regular skills audits and governance self-reviews, resulting in appropriate action as required.

Governors' Involvement in the School

Specific to the Audit Committee

- Review of systems of internal control and risk management, financial and non-financial.
- Review of the annual Governors' Report and Financial Statements before submission to the Board and before clearance by the External Auditor.
- Review and verify the appropriateness of the annual Statement on Regularity, Propriety and Compliance.
- Consider the findings of any internal investigations relevant to the role of the Committee and the responses of management thereto.
- Review the procedures for detecting fraud and for enabling whistle blowing by staff, suppliers or contractors concerned about possible improprieties in matters of financial and general management.
- Monitor the External Auditor's compliance with relevant professional guidance on ethics, including the rotation of the audit partner.

Specific to the Chair

- Maintain regular dialogue with the Principal between Governing Board Meetings.
- Conduct a preliminary review of the annual salary proposals for all staff, adjust as required and refer for full board approval.
- Conduct a preliminary review of the annual performance related pay proposals for all staff, adjust as required and refer for full board approval.
- In addition to the Designated Safeguarding Governor, are made aware of any particular cases relating to Safeguarding and in advance of disclosure to the full Governing Board (where appropriate).